



**TETAF Board of Directors Meeting Minutes**  
**February 13, 2018**  
**Wyndham Garden Hotel**  
**Austin, TX**

Present: Jeff Beeson

Scott Christopher

Nilda Garcia

Wanda Helgesen

Donald Jenkins

Jorie Klein

Kenneth Mattox

Kathy Perkins

Darrell Pile

Edward Racht

Ricky Reeves

Craig Rhyne

Lori Robb

Danny Updike

Peyton Ware

Absent: Eric Epley

Dudley Wait

All TETAF Staff were present: John Aadain, Kathy Clayton, Courtney DeBower, Debbie Nichols, Brenda Putz, Carla Rider, and Dinah Welsh.

There was a large turnout from the stakeholder community including representatives of the member RACs as well as hospitals, EMS and the Department of State Health Services.

- 1) The meeting was called to order at 5:08 pm by Chair Edward M. Racht, MD. The board introduced themselves, followed by the members of the audience.
- 2) Dr. Racht recognized immediate former members of the board in attendance and thanked them for their service.
- 3) Dr. Racht noted the conflict of interest forms on the table and asked each board member to sign before leaving.
- 4) There was discussion among the board members about the proposal from IHS to continue providing consulting services as the board implements the restructuring of TETAF.

- 5) There was ample discussion of the newly implemented TETAF bylaws. TETAF Counsel Kevin Reed contributed to the discussion and Dr. Racht made clear the new bylaws will be followed and the board will begin discussions of needed updates. This led to discussion of a board retreat, possibly this summer.
- 6) Dr. Racht shared an update on council appointments and asked that any non-board member stakeholders interested in serving contact him by the end of the week so he can make appointments as needed.

There was discussion that these councils need to get started meeting and that additional members can be added as the year progresses.

- 7) Secretary's Report: Ricky Reeves gave an update on the January board meeting. Dr. Craig Rhyne moved to approve the January meeting minutes, Peyton Ware seconded and the minutes were passed unanimously.
- 8) Treasurer's Report: Dr. Craig Rhyne discussed the financials including P&L through the end of last calendar year. There was discussion of the upcoming audit and the board emphasized their support for the plan to conduct a full audit annually. Kathy Perkins moved to accept the Treasurer's report, Peyton Ware seconded and the motion was passed unanimously. Jorie Klein moved to approve the auditor for TETAF, it was seconded by Ricky Reeves and passed unanimously.
- 9) Survey Report: Brenda Putz provided an update on the numbers of surveys completed and those remaining to be scheduled. Staff are successful in staying under the desired 30-day schedule for scheduling requested surveys. TETAF has contracted with new maternal surveyors and will be conducting a training soon.

Jorie Klein mentioned the possibility in the future of surveying disaster centers.

- 10) Dinah Welsh provided an update on the legislature with contract lobbyist Ashley Morgan of Erben & Yarbrough. They highlighted the recent Senate hearing and Dinah announced that through the hardwork of the board and stakeholders, the legislature has taken an interest in the RAC funding cuts and asked DSHS to find a solution. TETAF has been told the state will move funding around in order to make the current FY 18 contracts whole and provide level funding for FY 19 as well.

Dr. Mattox moved and Darrell Pile seconded that the board send a letter of appreciation to the committee thanking them for their support. This letter will be sent once confirmation is received that the payments have been made. The board voted unanimously in favor.

- 11) Courtney DeBower gave a presentation on the new BoardEffect software and answered questions.
- 12) The board briefly discussed the need to review CEO performance as a best practice and agreed to move forward with creating a process to do so.
- 13) Ricky Reeves moved to adjourn the meeting, seconded by Wanda Helgesen. All voted in favor.