



**TETAF Board of Directors Minutes  
August 21, 2018  
Wyndham Garden Hotel Austin, TX**

Present: Jeff Beeson  
Eric Epley  
Wanda Helgesen  
Jorie Klein  
Kathy Perkins  
Darrell Pile  
Edward Racht  
Ricky Reeves  
Craig Rhyne  
Lori Robb  
Danny Updike  
Dudley Wait  
Peyton Ware

Absent: Scott Christopher  
Donald Jenkins  
Kenneth Mattox  
Nilda Garcia

*TETAF Staff: Dinah Welsh, Brenda Putz, Courtney DeBower, Carla Rider, Kathy Clayton  
Also Present: Attorney Kevin Reed and Contract Lobbyist Ashley Morgan.*

- 1) The meeting was called to order at 5:30 PM on August 21 by Chair Edward Racht. Brief introductions were made by the board and those in attendance.
- 2) TETAF and Legislative update presented by Dinah Welsh. Current legislative activities include budget studies and maternal morbidity. TETAF is visiting the Capitol frequently, focusing on relevant Committee leadership.
- 3) Service line update presented by Brenda Putz. Discussion of completed versus pending statistics on trauma, stroke, neonatal, and maternal care surveys. The new interactive scheduling calendar is finalized. Four new trauma surveyors are making their way through the training and internship process. TETAF will meet with Department of State Health Services (DSHS) for review of first round of neonatal surveys. Brenda Putz and Carla Rider have been visiting RACs and growing website and marketing presence to promote maternal care survey services.
- 4) Secretary's report presented by Ricky Reeves. Minutes from Board of Director's meeting on May 8, 2018, approved. Minutes from Board of Directors work session on July 27-28, 2018, approved.
- 5) Treasurer's report presented by Craig Rhyne. April/May/June financials reviewed, including P&L statement. Heavy expenses were noted, including marketing for maternal care program. Ricky Reeves moved to approve the Treasurer's report, including the April/May/June TETAF financials. Darrell Pile seconded the motion and it was passed unanimously.
- 6) Council reports
  - A. Advocacy, presented by Jeff Beeson. Council discussion has focused on RAC direction and definition; financial stability for trauma programs; disaster preparedness; Stop the Bleed programs; adding perinatal issues.

- Advocacy plan development discussion from Erben & Yarbrough, presented by Ashley Morgan.
  - Finding opportunities for TETAF focus within existing Legislative activities and staying in front of legislators.
  - Following maternal mortality/morbidity discussions, including introducing Carla Rider.
  - Legislative Appropriations Request (LAR) for DSHS released. Exceptional item at DSHS for maternal care. TETAF participation needed at first meeting.
  - Discussion: LAR, exceptional items, and Driver Responsibility Program (DRP). Ways to address changes to structure of DRP and how it affects RAC funding. Defend funding for trauma system. DRP overhaul unlikely in this session; need for replacement is recognized by legislators.
  - Trauma system should work to sustain, grow and develop one voice to be able to create plans that will sustain change.
  - **Action Item:** proposed for Sept. 10, develop strategic ideas for new funding structure.
  - Strenuous defense of current funding needed and acknowledged.
- B. Survey/verification, presented by Jorie Klein. Current activities include development of Conflict of Interest statement for all surveyors. Development of grievance process, including creation of a structure/process for grievances brought by hospitals and creation of a sub-committee to manage those grievances.
- C. Governance, presented by Dudley Wait. Discussion of bylaws and recommended changes, including TETAF purposes, at-large members, “Council” versus “Committee,” General Assembly proxy votes (no proxy for Board), continuation and structure for Board member election. Further discussion of Board nomination process  
**Action Item:** suggestions for nomination process will be written and brought to the Board. Discussion of Board terms and how they coincide with legislative sessions. Discussion of bylaw review, not more than 2 years, possibly yearly.
- D. Education, presented by Welsh/Putz. Hospital Data Management courses pending: October 2018 and two requested in 2019.
- 7) TQIP report presented by Terry Valentino. National, annual TQIP meeting in November in California. CNE and CME approved for meetings. Coordinate education sessions and reports. Website development continues, main page launched in July. VTE guideline roll-out. Spring benchmark report planned for November availability. Current data collection focus. Funding sources and partner opportunities in development.
- 8) Strategic matters (from planning session in July) presented by Edward Racht. Discussion of current versus new, language presented via slides:
  - A. Vision statement (global)
  - B. Mission statement (“on your shirt”)
  - C. Purpose (why we exist) Eight items presented
 Items will be open for comment/review in preparation for December Board meeting. Proposed language carefully evaluated at strategic planning session, with intention to demonstrate changes. Core values to be added at a later date. Newsletter / email blast can be used to seek comment.
- 9) Public Comment. Limited. Positive feedback on current meeting and discussions.
- 10) Next meeting agenda: Next meeting in December; discussion of needed meetings prior to general assembly meeting, Dec 14; core values; request approval of COI/Grievance Policy for surveyors.
- 11) 8:10 PM Adjourned